



Housing Assistance & Models Meeting Notes

TO:

Sally Harrison, MSHDA

FROM:

Nicholas Armit, PPA

SUBJECT:

Housing Assistance & Models
Workgroup Meeting Notes, 09/18/2008

DATE:

09/19/2008

Attendees

Sally Harrison, MSHDA

Janet Irrer, MSHDA

Nicholas Armit, PPA

Paul Elam, PPA

Scott Southard, PPA

Shanna Cherubini

Michelle Wildman

Holly Pomranka

Sharon Ott

Debra Hendren

John Peterson

Jim Yarbrough

Pat Caruso

Joe Heaphy

Public Policy Research,

Development,

and Evaluation

Jeffrey D. Padden

President

Discussion Items

■ Welcome and Introductions

- Sally Harrison began the meeting by welcoming everyone and asking them to introduce themselves.
- Sally then referenced the meeting materials and handouts sent by Nicholas Armit of Public Policy Associates, Inc (PPA). Sally defined the facilitation role that PPA will play during the process of this project which will include coordination of meetings, assisting with group communications, preparation of documents, meeting facilitation, etc.
 - ◆ Nicholas Armit will be the facilitator for PPA during the process, although his place will be taken by Paul Elam of PPA for the next meeting on October 15th.

■ Overview of Campaign

- Sally briefly provided an overview of the Campaign to End Homelessness (CTEH) and then discussed the role of the Housing Assistance and Models Group (HA&M).
 - ◆ She stressed that MSHDA has already gone through the planning stages for the work of this group and that the work to be done now was refinement and implementation of the plan.

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- Charge of Group/Issues and Recommendations Discussion
 - A focal point of the implementation work that the HA&M Group will undertake will be to review and refine the strategic issues and recommendations that had come from previous CTEH strategic planning sessions.¹
 - Sally walked through the strategic issues and recommendations document that was a summary of MSHDA documents created in 2006.
 - ◆ She stated that these items will be the focal point for the work of this group and that some of these recommendations have already begun to be implemented. With reference to these strategic issues and recommendations, the HA&M Group's work will be to:
 - Identify priority areas
 - Advance the smooth delivery of services
 - Leverage the work already being done across the state
 - Collect, synthesize, and promote best practices related to the group's focus area
 - Assess current activity around the state on relevant issues
 - Assist in coordinating existing activities, facilitate smoother channels of communications, etc.
 - ◆ While asking for feedback during the discussion, Sally clarified that:
 - The group as a whole will need to review the document in detail.
 - The group will need to be prepared at the next meeting on October 15th to drill down into the strategic issues and recommendations in order to discuss the formulation of an action plan.
 - ◆ Table 1 provides an overview of the strategic issues discussed and the status of work on those issues and related recommendations. Please refer to the *Strategic Issues and Recommendations* summary document (handout #3 in the first meeting documents) when reviewing Table 1.

Table 1: Status of Strategic Issues

Strategic Issue	Recommendations	Status of Work
"Housing First"	1, 3	Work has started and is ongoing. Recommendation to be retained
	2	Work has started and is ongoing. Recommendation to be retained. Review other strategies
Access to Existing Housing	1	Work has started and is ongoing. Recommendation to be retained. Review other strategies

¹ See *Strategic Issues and Recommendations* summary document – Handout #3 in the first meeting documents.

Table 1: Status of Strategic Issues

Strategic Issue	Recommendations	Status of Work
	2	Work has started and is ongoing. Recommendation to be retained. Review other strategies especially with reference to 'Housing Returning Prisoners'. Feedback desired on other housing plans.
	3	Work needs to be started on this recommendation. Come to 2 nd meeting prepared to discuss.
Partnerships with Owners, Developers, and Landlords	1	More work needs to be completed. A lot of opportunities exist in this recommendation.
	2, 3	Work has started and is ongoing. Recommendation to be retained. Review other strategies.
Promote Collaboration among Supportive Housing Partners, including service agencies, developers, and property management companies	1, 2, 3	Some of these recommendations are similar to previous, but came from the work of the Supportive Housing Group. Will need to go into more details on the development end.
Develop a common definition of supportive housing that meets the needs of a broad constituency	1	Review the strategic issue and recommendation by the next meeting. Lengthy process creating definition, but may need more work
MSHDA and the Michigan Affordable Housing Community should be responsive to local communities and provide a wide array of supportive housing options that support personal choice	1,2,3	Choice has to do with having a wide array of options. Review in detail for 2 nd Meeting

- The HA&M group will work closely with the other four resource workgroups that have been assembled. Table 2 provides an overview of the workgroups, the PPA facilitators, and the workgroup chairs:

Table 2: Overview of Workgroups

Work Group	PPA Facilitator	Co-Chairs
Community Building and Communication	Jeff Padden paddenjd@publicpolicy.com	Lynn Hendges (Michigan Coalition Against Homelessness)
Employment, Income Supports, and Supportive Services	Nancy Hewat hewatn@publicpolicy.com	Chuck Jones (DHS);
Housing Assistance and Models	Nick Armit narmit@publicpolicy.com	Sally Harrison (MSHDA);
Planning, Implementation, Measurement, and Information Technology	Nancy McCrohan nmccrohan@publicpolicy.com	Barb Ritter (Michigan Coalition Against Homelessness)
Training	Colleen Graber cgraber@publicpolicy.com	Lisa Chapman (Corporation for Supportive Housing)

- In addition, the HA&M Workgroup will be in close communication with the Departmental Resource Team (DRT) that is designed to operate as a coordinating body between the five workgroups and to provide strategic leadership for the project as a whole.
 - ◆ HA&M recommendations will be passed to the DRT team for approval.²

Tasks Completed

- This meeting provided an overview of the role and responsibilities of the group.
- The meeting introduced the strategic issues and recommendations that the group is charged with.
- Future meetings of the HA&M group will be used to review and refine the strategic issues and recommendations and this work will form the basis of the group's action plan.

Tasks Assigned

- All group members are assigned with the task of reviewing in detail the HA&M Strategic Issues and Recommendations document (Handout # 3 from the meeting; attached).
- Group members should come to the second group meeting on October 15th prepared to discuss action items, including:
 - Tasks
 - Deliverables
 - Timelines
 - Group member responsibilities

Next Meeting

- The next meeting of the HA&M group will be held at the Kellogg Center in East Lansing on October 15th, 2008, from 12:00 PM until 5:00 PM.

² For an overview of the CTEH framework please see Handout #2 of the first Meeting.

- This meeting will be held in person.
- MSHDA is covering costs of travel and rooms. Please contact Julie Kline at MSHDA regarding reimbursement.
- Handout # 5 from the first group meeting is the draft agenda for the day.
- Further details about the meeting will follow.